



## **Bucyrus Elementary School**

245 Woodlawn Ave. Bucyrus, OH 44820      419-562-6089 or 419-562-4045

Principal – Mr. T. Michael Wallace

Assistant Principal – Mrs. Sarah Martin

Counselor – Mrs. Debra Breidenbach

Building Secretary – Mrs. Jamie Lyons

Dean of Students/PBIS – Mrs. Jessica Ault

Family Adv. – Mrs. Marie Stuckman

Student Services Sec. – Mrs. Kelly Schifer

Our school is committed to supporting student success. If a student experiences difficulty in academics or behavior, a plan is established for improvement. It is important for schools and families to work together to achieve this. With partnership in mind, you are being invited to participate in the planning, implementation, and monitoring of your child's interventions. This letter is to notify you that a conference to discuss your child's behavior has been set. Your participation as a team member provides essential information about your child. Thank you in advance for participating with us.

A Behavior Intervention Team Meeting has been scheduled for you. The purpose of this meeting is to share information about your child's behavior, how it is impacting learning, relationships, and to discuss how we can work collaboratively to provide school and home support. Your child has had specific behavioral missteps recently which has resulted in being referred to the office to speak with administrative staff. Bucyrus Elementary holds high standards for each child's success in school which requires behavior and choices appropriate to the school setting. Your child needs to make improvements in behavior, and we need your assistance to discuss strategies for doing so in this meeting.

The meeting time has been set for \_\_\_\_\_.

If you are unable to attend at this time, please call 419-562-6089 to set an alternate date/time. Please put the date on your calendar and make it a priority to attend. Your support of the education process is integral to your child's success in school. It is our goal to work collaboratively with you to provide your child with optimal conditions for success. Behavior is a major factor that impacts student performance and levels of success.

We look forward to your assistance in this matter.

Sincerely,